

No.III/AFST/ELEC(6)/2018/E-voting/Mock/1

10-09-2018

**NOTICE**

**ONLINE-VOTING MOCK DEMO**

**ELECTIONS FOR VARIOUS OFFICES OF AFST(I) FOR 2018-19**

Online Nominations are invited from AFST(I) members to reach the undersigned before 15<sup>th</sup> Sep 2018 for the following office-bearers of the Association. **All nominations should be proposed and seconded by a minimum of 10 members and accepted by the nominee** (as per clause 3.8.5).

1. **PRESIDENT-DESIGNATE**: to assume charge as President in 2019-20.

For the year 2018-19, nomination for President-Designate will be accepted from the members other than those of HQ (as per the Clause 3.8.1.). And will be chosen by all AFST(I) members eligible to vote\*.

The nomination must accompany relevant bio-data not exceeding 400 words (One page of A4 size in single line) should be uploaded during the online nomination.

2. **VICE-PRESIDENTS**: From among all the nominations received, one from each Chapter, four Vice-presidents will be chosen by all AFST(I) members eligible to vote\*.

3. **VICE-PRESIDENT (HQ)** one will be chosen from nominations received by the eligible AFST(I) members resident at HQ (as per clause 3.8.3). This post will be chosen by HQ members only eligible to vote\*.

4. **HONORARY JOINT SECRETARY** (Invited from HQ members only) and will be chosen by all AFST(I) members eligible to vote\*.

5. **HONORARY TREASURER** (Invited from HQ members only) and will be chosen by all AFST(I) members eligible to vote\*.

**\*Students and Affiliate Members are not eligible**

**CALENDAR OF EVENTS FOR THE ONLINE-VOTING ELECTION**

<b>Sl</b>	<b>Particulars</b>	<b>Date</b>	<b>Time</b>
01	Last date for receipt of <b>Online Nomination</b>	<b>15<sup>th</sup> September, 2018</b>	<b>5.30 pm</b>
02	Last date for <b>withdrawal</b> of Online Nomination	<b>17<sup>th</sup> September, 2018</b>	<b>5.30 pm</b>
03	<b>Online VOTING Starting on</b>	<b>18<sup>th</sup> September, 2018</b>	<b>6.00 am</b>
04	<b>Online VOTING Closing on</b>	<b>24<sup>th</sup> September, 2018</b>	<b>6.00 pm</b>
05	<b>Online Votes Counting</b>	<b>25<sup>th</sup> September, 2018</b>	<b>10.30 am</b>

**Member Login for ONLINE-VOTING WEBSITE LINK:**

**<https://www.afsti.org/login> OR <https://www.afsti.org/evoting/userlogin>**

Aashitosh A Inamdar  
Hon. Secretary

**NOTE:**

- 1) AFST(I) Members if they do not know the login details, may visit [www.afsti.org](http://www.afsti.org), click on Member Login then click on [Forgot Password](#) and generate the new password.
- 2) Member login will work only on the registered Email and Mobile in AFST(I) office.

**Next Page : Online Voting Guidelines**

## **Online-Voting: GUIDELINES**

### **Applying Nomination:**

- Login to online-voting dashboard using regular AFST(I) Members login credentials (Email & password).
- Go to Apply nomination menu in sidebar.
- AFST(I) Members if they do not know the login details, may visit [www.afsti.org](http://www.afsti.org), click on Member Login then click on [Forgot Password](#) and generate the new password.
- **Member login will work only using the registered Email and Mobile in AFST(I) office.**
- Fill up the form carefully to apply nomination. Fields that are marked with \* are mandatory
- Firstly select the post you want to apply the Nomination.
- Please upload your recent passport photo, this is required to put up online ballot.
- Please upload your Biodata which will be not exceeding 400 words (One page of A4 size in single line).
- Send Endorsement requests to members. Minimum endorsement should be more than or equal to 10 members.
- Your Nomination will be approved only after 10 endorsements are accepted.
- You can view your endorsement status in Endorsement Status Tab
- You can withdraw your nominations by clicking on **“Withdraw Nomination”** button before election start date.
- You can check the Nomination in the Nomination status tab.
- You can also endorse other members who are applying for nomination. You can find the requests in endorsement requests tab.

### **How to Vote**

- Login to Online-Voting dashboard using regular AFST(I) Member login credentials (Email & Password).
- You can only vote during the election voting date, please refer Election Notice.
- To Vote click on **Vote Here** menu in sidebar
- You can read the Biodata about all **Contestants** who are contesting for all posts.
- Once you read about contestants you can proceed to voting by clicking Proceed to vote button at bottom of the page.
- Remember, you will have only 15 minutes to complete the voting process, after 15 mins session will be expired and you will have re-login again.
- Now you will be redirected to an OTP confirmation page.
- Click on Generate OTP button and OTP will be received to your registered mobile number.
- After confirming the OTP it will redirected to an e-voting section.
- OTP login is to authenticate the user and to avoid malpractice.
- Now you can vote the contestants of different posts.
- **Refer the note on every post tab to check how many votes to be casted for every post.**
- Click on Submit Vote and it will take you to confirmation page.
- You can change the submitted votes in the confirmation page if you have changed your mind.
- If you are fine with the selected votes. You can confirm.
- E-voting Success message appears in the redirected page and you have completed the voting.