

Association of Food Scientists and Technologists
(India)

[AFST(I)]

(Registered with the Registrar of Societies
in Mysore-Reg No.8/1963-64)



CONSTITUTION

(The updated constitution of AFST(I) comes into effect from 23.05.2025)

CONSTITUTION OF AFST (I)

MEMORANDUM:

1. The Organization shall be known as the Association of Food Scientists and Technologists (India), or AFST(I) in short.
2. The official Headquarters of AFST(I) shall be at the Central Food Technological Research Institute Campus, Mysore, unless at least two-thirds of the total membership, with voting rights of the Association decide to shift the Headquarters.
3. The objective of AFST(I) shall be the advancement of all aspects of science and technology relating to the production, processing and distribution of food, and in pursuit of this objective, AFST(I) will seek:
 - 3.1 To provide opportunities for the dissemination and exchange of knowledge and experience primarily among professionals of food science and technology and also among the public and society at large.
 - 3.2 To promote the rational and economic development of food science and technology in the country so as to ensure the best interest of the community at large.
 - 3.3 To encourage research, development and training in the science and technology of food.
 - 3.4 To promote among its members, a high standard of technical proficiency, professional expertise and personal integrity so as to elevate in turn the profession of food science and technology.

- 3.5** To collaborate with other organizations, national or international in activities relating to furtherance of the AFST(I) objectives.
- 4.** In the pursuance of its objectives, AFST(I) shall undertake activities of the following kinds in the area of food science and technology:
- 4.1** Organise lectures, meetings, seminars and conferences directed both towards professionals and the public.
- 4.2** Bring out a journal or journals and vehicles for the publication of scientific and technical articles concerned with research and development, and of such other matters as may advance food science and technology, such as news regarding AFST(I) activities and members, reports of meetings elsewhere, commercial and market information, news of promotional and development activity and the like.
- 4.3** Seek such means as mass media to impart to the public at large, balanced knowledge and information relating to all aspects of food.
- 4.4** Participate through representation in the activities of bodies connected with the planning and implementation of policy matters affecting development of all aspects of foods.
- 4.5** Accept grants, donations or endowments from government, other organizations or individuals

for projects or purposes which do not violate the spirit of this constitution, such as the award or scholarships, research grants, prizes or medals for the promotion of research and development in the area of food science and technology and the organizing of symposia, seminars and meetings.

- 4.6** Seek means to constantly improve scientific and technical education, and particularly professional training at all levels, in the field of food science and technology.
- 4.7** Associate with other organizations in general or specific activities at a national or international level, such as organizing conferences or training programmes which promote the overall objectives of AFST(I).
- 4.8** Acquire by purchase, lease, hire or gift any immovable properties required to conduct the business of AFST(I) and deal with these properties and with funds and other assets in lawful ways to further the objectives of AFST(I).
- 4.9** Generally to carry out all such other activities, incidental or conducive to furtherance of the AFST(I) objectives.
- 5.** AFST(I) shall be a professional, educational and non-commercial organization. AFST(I) shall not give dividend, bonus or otherwise in money to any of its members, but may pay in good faith remuneration

by way of salary, honorarium, traveling expenses and other benefits to any person employed by it to serve the organization, or to any person for any other specific service rendered to it.

INVESTMENT CLAUSE:

The funds of the Association shall be invested in the modes specified under the provisions of Sec.13(1)(d) read with sec.1195 of the Income-tax Act, 1961 as amended from time to time.

ACCOUNTS CLAUSE:

There shall be maintained all accounts of the Association regularly. The accounts shall be duly audited by a Chartered Accountant. Every year, the accounts shall be closed by 31st March.

AMENDMENT CLAUSE:

No amendments to the Trust Deed/Memorandum of association/Bye-laws/Rules and regulations shall be made which may prove to be repugnant to the provisions of sec.2(15), 11, 12 and 13 and 80G of the Income tax Act, 1961, as amended from time to time. Further no amendment shall be carried out without the prior approval of the Commissioner of Income-tax.

DISSOLUTION CLAUSE:

In the event of dissolution or winding up of the Association, the assets remaining as on the date of dissolution shall under no circumstances be distributed among

the Trustees/Members of the Managing Committee/ Governing Body, but the same shall be transferred to another charitable Association whose objectives are similar to those of this Association and which enjoys recognition under sec. 80G of the Income-tax Act, 1961, as amended from time to time.

MISCELLANEOUS CLAUSES:

The Trust/Association formed shall be irrevocable.

The benefits of the Association shall be open to all irrespective of caste, creed or religion.

The funds and the income of the Association shall be solely utilized for the achievement of its objects and no portion of it shall be utilized for payment to the Trustees/ Members by way of profit, interest, dividends, etc.

Objectives/activities of religious in nature require deletion, in case recognition u/s. 80G of the Income-tax Act, 1961 is sought (by virtue of explanation 3 to sec. 80G (5)).

RULES AND REGULATIONS:

1. MEMBERSHIP

1.1 Categories of membership: There shall be five categories of membership, designated Full Member, Affiliate Member, Student Member, Honorary Member, and Corporate Member. The general term Member when used, shall refer to all categories of membership, including the member representative of a Corporate Member (Clause 1.1.4).

1.1.1 Full Member: Any person with a degree, diploma or certificate from a recognized university, college, institute or similar institution in any branch of food science and technology or an allied field, is eligible to become a Full Member. A research investigator or teacher whose work involves a general knowledge of the broad principles of food science and technology or anyone who has a minimum of five years of technical experience in the field, is also eligible to become a Full Member. Only a Full member with 2 continuous years of full membership is eligible for Life Membership.

1.1.2 Affiliate Member: An executive, administrator or official active in any aspect of food industry or management who evidences interest in supporting the activities of AFST(I), shall be eligible to become an Affiliate Member.

1.1.3 Student Member: Any person undergoing a full-time curriculum of study in food science and

technology or an allied field or any apprentice in those fields is eligible to become a Student Member.

- 1.1.4 Honorary Member:** A person who has outstanding academic or professional achievements in food science and technology/food industry or one who has rendered significant service to the cause of upliftment of society in relation to Food and Nutrition for many years, can be considered eligible for Honorary Member by CEC and should be ratified by AGBM.
- 1.1.5 Corporate Member:** Any organization connected with the food and allied industries is eligible to become a Corporate Member on an annual, five-yearly or permanent donor basis. A Corporate Member will nominate one representative who fulfils the qualifications prescribed for Full Member (Clause 1.1.1).
- 1.1.6 Right to vote and election to Office:** Except Affiliate, Student and Honorary Members, all other categories of members, including the representative of a Corporate Member, will have the right to vote and stand for elective office of AFST(I).
- 1.1.7** The qualifications for the five membership categories for persons or organizations can be waived by the Executive Council at its discretion, on the recommendations supported with the reasons of the Credentials Committee (Clause 5.1).

1.2 Obligations: Each AFST(I) member in every category shall be expected with the following:

1.2.1 To acquaint himself / herself with the Memorandum and Rules and Regulations of AFST(I) and to uphold and foster them in a worthy manner.

1.2.2 To conduct himself / herself in all circumstances in such a way to enhance the dignity, the ethical standards and the professional integrity of AFST(I).

1.2.3 To utilize his/her scientific and technological expertise to advance the objectives of the Association.

1.3 Period and Register: All membership subscriptions and administrative matters will be reckoned in terms of a financial year, commencing April 1st and ending March 31st. A register of all categories of Members will be maintained and kept up-to-date at Headquarters and in each Chapter.

1.4 Admission, Resignation, Termination, Re-admission:

1.4.1 Admission: An application for any category of AFST(I) membership shall be addressed, directly and / or through the Chapter Secretary, to the Honorary Secretary of AFST(I), who will submit it to the Credentials Committee (Clause 5.1), which in turn will submit it, with its recommendations to the Central Executive Committee for decision. Once elected to any category of membership, such

membership with all its privileges, liabilities and obligations, will be deemed to continue until a request in writing is received from the member for any specific action, such as resignation.

1.4.2 Resignation: To resign from AFST(I) membership, an advance written request must be made to the Honorary Secretary, directly or through the Chapter. If received late, any outstanding dues will be calculated to the end of the year.

1.4.3 Termination: Through the Honorary Secretary, the Credentials Committee can receive suggestions for and recommend with its reasons to the Central Executive Committee, for the latter's decision, the termination of a member of any category whose continuation is considered detrimental to the interest and status of AFST(I).

1.4.4 Re-admission: A member who has resigned or whose membership has been terminated can be re-admitted to membership provided

- 1) a written request is made to the honorary secretary
- 2) subsequent recommendation by the Credential Committee
- 3) final approval by the CEC

1.5 Fee and Voting: Fee for various categories of memberships will be decided by the AGBM from time to time. AGBM also decides portion of the membership fee earmarked exclusively for publication of journals.

1.5.1 Any member in arrears of subscription for that year shall cease to be a member and shall not be eligible to vote or seek or hold office in the Central Executive Committee unless he/she pays the membership fee 3 months before the AGBM.

2. Structures of the Organization

2.1 Headquarters and Chapters: AFST(I) shall carry out its functions through the activities of its Headquarters and of local Chapters in various locations in the country.

2.2 Headquarters: The Headquarters will be located at the Central Food Technological Research Institute Campus, Mysore (Article No.2 of the Memorandum). It will be the administrative center of AFST(I), carrying out the pursuit of its objectives and coordinating the activities of the various Chapters.

2.3 Secretarial Staff: The Composition of the Secretarial staff of AFST(I) Headquarters will be reviewed by the Central Executive Committee from time to time. The Secretarial staff will be under the immediate administrative supervision of the Honorary Secretary.

2.4 Chapters:

2.4.1 Formation: A minimum of 20 Full members of AFST(I) at any location will be necessary for formation of an AFST(I) Chapter. Only one

Chapter can be formed within a city or town limit. A requisition for this purpose signed by at least 20 identified members and mentioning the name of the Convener, shall be put up to the CEC for approval and the Chapter formed after this approval in writing has been received. If the membership goes down below 20, consecutively for 3 years, instead of dissolving the non-functioning chapters, an ADHOC committee may be constituted to revive and re-start the activities of the respective chapters.

2.4.2 Office bearers: Each Chapter will have its own office bearers who together will constitute the Local Executive Council (LEC). It shall include a Chapter President, a Vice President, a Secretary and a Treasurer, but may otherwise be varied to suit local requirements, size and convenience. These office bearers will be chosen or elected for a period of one year. Rules for meeting of the LEC, quorum, general body of the Chapter and other matters will be framed by each Chapter in consonance with the AFST(I) Constitution.

2.4.3 Functions of LEC: Each LEC will conduct its programme of scientific and technical activity of each Chapter within the frame work of the Constitution of AFST(I) and in close coordination with Headquarters. Joint activities between Chapters located near each other, for example in the same state or region, could be pursued with

advantage. LEC will assume responsibility for collection of subscription from members of their chapter, issue of temporary receipt, record keeping and so on. A statement of such membership collection along with the amount to be remitted will be sent to the Headquarters. The list of LEC office bearers will be sent to the Headquarters after every new election. Membership collections, excluding life membership, from the Chapter members shall be shared between Headquarters and the respective Chapter on 60 and 40 per cent basis, respectively. As regards life membership is concerned, interest accrued from time to time will be shared in the same proportion between the chapter and the Headquarters. Chapter may also raise funds directly for their own programme such as Symposia in the name of AFST(I), and remit to the Headquarters 10% excess income over expenditure for the event after completion of such event.

2.4.4 Reports: Each Chapter shall submit by May 15th of each year an Annual Report of its activities during the previous calendar year together with an audited statement of accounts for the year ended March 31st certified by a Chartered Accountant or a recognized auditor. Failure to submit such audited reports will lead to withholding the chapter share.

2.5 Funds: All funds of the AFST(I), whether at Headquarters or at Chapters, will be deposited in the name of the Association at any scheduled bank.

3. Central Executive Committee

- 3.1 Functions:** The Central Executive Committee (CEC) of AFST(I) will operate from Headquarters and will be the administering, policy formulating and coordinating body. The CEC will have the following powers:
- 3.1.1** To appoint any staff of AFST(I) on suitable terms and conditions and to terminate the services of such staff if found unsatisfactory.
 - 3.1.2** To fix the emoluments, duties and terms of service of such staff.
 - 3.1.3** To set advisory committees such as the Credentials Committee, the Publications Committee and any other special committees for specific tasks, such as Seminar Committees, Study Groups, Liaison Committees with other Organisations etc., and to consider their recommendations.
 - 3.1.4** To decide on all matters concerning membership, such as admission, resignation, termination and re-admission.
 - 3.1.5** To appoint representatives of AFST(I) on various bodies or for various tasks.
 - 3.1.6** To determine and implement the publication policy of AFST(I) in regard to journals, seminar reports, books, etc.
 - 3.1.7** To deal with property, buildings or assets concerning AFST(I) and to enter into contracts or legal proceedings on its behalf.

- 3.1.8** To control the budgeted expenditure of the AFST(I) and to supervise the funds of the AFST(I) deposited in its name in any scheduled bank and jointly operated by any two of the following: Hon. Treasurer, Hon. Secretary and Vice-President at Headquarters.
- 3.1.9** To administer the funds of AFST(I) through deposits, investments and the like.
- 3.1.10** To act with full powers in any emergency, notwithstanding any limitations in these rules, provided the spirit of this Constitution is maintained and any emergency action is reported to the next Annual General Body Meeting and is subject to its decision.
- 3.1.11** To provide a common seal of the AFST(I) which shall never be affixed to any document except in the presence of such of the office bearers, who by a resolution of the CEC have been delegated the power to sign the document.
- 3.2 CEC Meetings:** The CEC is expected to meet at least four times in the year, and preferably more often. One of the meetings should be held just prior to the Annual General Body Meeting. At least 15 days notice of the meeting shall be given to each CEC member and such notice shall contain a clear agenda for the meeting.
- 3.3 Extra-Ordinary CEC Meeting:** The President, either at his own discretion or on receiving a requisition signed by at least five CEC members, may call an

Extra-Ordinary CEC meeting for which the full 15 days notice will not be required.

- 3.4 Quorum:** Four CEC members constitute the quorum for a CEC meeting.
- 3.5 CEC Composition:** The CEC shall consist of the following elected members.
- 3.5.1** The President and President-Designate.
- 3.5.2** Five Vice-Presidents – one from Headquarters and four from Chapters.
- 3.5.3** The Immediate Past President, the Immediate Past Secretary and the Immediate Past Treasurer
- 3.5.4** The Honorary Secretary, Honorary Joint Secretary and Honorary Treasurer
- 3.6 Permanent Invitees:** Editor-in-Chief, JFST, Chief Editor, IFI and the Presidents of each chapter will be permanent invitees for all the CEC meeting but will have no voting rights.
- 3.7 Invitees:** The CEC may invite to any of its meetings, members or non-members of AFST(I) when there is need, without voting rights.
- 3.8 Mode of election of office-bearers:** The CEC shall be elected from among members of the AFST(I), who have paid all dues and in the following manner.
- 3.8.1 President and President-designate:** The President shall have a one-year term of office. The President-designate shall be chosen at a previous AGBM

about one year prior to taking over as President. The President and the President designate shall not be from the same Chapter or Headquarters. In pursuance of the above, the CEC shall invite nominations from the members of Headquarters and each LEC shall invite nominations from their respective Chapter members. AFST(I) member, who is not attached to a specific chapter for any reason shall be deemed to be the member of the Chapter nearest to his/her place of address, as registered in the Association and this will be decided by the CEC.

All nominations shall have the consent of the candidates and supported by at least 10 members of good standing. It should include his/her bio-data not exceeding 400 words supplied by the candidate.

3.8.2 All the nominations and bio-data thus received will be scrutinized by the CEC and sent to every person nominated. The candidates will be requested to indicate in writing whether they wish to be considered, or to withdraw. The CEC shall then circulate the information of nominations to all AFST(I) members eligible to vote for election by Online Voting Portal. The President-designate elected as a result of this Online Election will be announced at the next AGBM.

3.8.3 Vice Presidents: Four Vice-Presidents will be chosen from among all the representatives

nominated; one from each chapter, by all AFST(I) members eligible to vote, by Online Voting Portal. One Vice President (HQ) will be chosen by Online Voting from among eligible AFST(I) members resident at Headquarters.

3.8.4 Honorary Joint Secretary and Honorary Treasurer:

The CEC shall take steps to invite nominations for the posts of Honorary Jt. Secretary and Honorary Treasurer from among the Head-quarters members residing in Mysore Metropolitan area. The Honorary Jt. Secretary will take over as Honorary Secretary in the next AGBM.

3.8.5 Election Process:

At least 60 days before the date fixed for AGBM, the CEC shall take steps to invite nominations for all the posts in online election portal. The election schedule notice will be communicated to all members of AFST(I) by post and / or through online modes (email and web portal, etc.,).

Such nominations duly proposed and seconded by 10 members and accepted by the nominee, should reach the CEC at least 45 days before the AGBM. The CEC shall initiate the online voting process through AFST(I) Election web portal accessible to all AFST(I) members of good standing, at least 30 days before the AGBM. The online election process shall be completed at least 7 days before the AGBM. Should there be no nominations for any of the offices; the vacancy shall be filled up as per the rule 3.10.

Contestants for the position(s) shall have Minimum Experience / Credentials as an AFST(I) Member :

- 3.8.5(a)** To contest for the position of President Designate-HQ, the interested candidate(s) should be a life member of good standing for 10 years with an equal amount of professional experience in the field of food science & technology and allied fields.
- 3.8.5(b)** To contest for the position of Vice president HQ, the interested candidate(s) should be a life member of good standing (from HQ area) for 5 years with an equal amount of professional experience in the field of food science & technology and allied fields. Eligible members from HQ only will vote.
- 3.8.5(c)** Similarly, to contest for the position of Vice President (Chapters), the candidate(s) should be a life member of good standing for 5 years with an equal amount of professional experience in the field of food science & technology and allied fields.
- 3.8.5(d)** To contest for the position of Honorary Joint Secretary, the candidate should be a life member of good standing for 5 years with an equal amount of professional experience in the field of food science & technology and allied fields.

SGBM of AFST(I) held on 9th July 2023 and 58th AGBM held on 9th December 2023, approved the inclusion of Contestants for the position(s) shall have Minimum Experience / Credentials as an AFST(I) Member under 3.8.5 section of the Election Process with marking as 3.8.5 (a), (b), (c), (d) & (e). The same is submitted to Reg. of Soc. Mys & the updated constitution of AFST(I) comes into effect from 23.05.2025

- 3.8.5(e)** To contest for the position of Honorary Treasurer, the candidate should have been a life member of good standing for 3 years with an equal amount of professional experience in the field of food science & technology and allied fields.
- 3.8.6** No member shall file nomination for more than one office.
- 3.9 Term of Office:** Each CEC will function on an approximately one year basis, between one AGBM and the next.
- 3.9.1 Oath of Office:** The newly elected office bearers shall take the Oath of office during the AGBM.
- 3.10 Vacancies:** Any vacancies on the CEC caused by resignation from the CEC or the AFST(I), or by termination of membership or by death, will be dealt with according to the nature and mode of election of the particular office-bearer. When the position of President falls vacant, President-designate shall take over as President and in case the position of President-Designate, the President will continue for one more term as President. Similarly, if the position of Secretary falls vacant the Jt. Secretary will take over as Secretary. If the position of Jt Secretary falls vacant, Secretary will continue for one more term as Secretary. In case of vacancy of Treasurer, Past Treasurer will take over as the Treasurer. Vacancies of Vice Presidents, Past President, Past Secretary and Past Treasurer can not be filled and will be left vacant. If the Position

of Vice President, HQ falls vacant, Jt. Secretary shall be authorized to operate the accounts in place of Vice President, Headquarters (rule 3.1.8). In case of Editor-in-Chief, JFST and/or Chief Editor, IFI falls vacant; CEC shall nominate new Editor-in-Chief, JFST or Chief Editor, IFI as the case may be. In case of any exigency, CEC shall nominate suitable candidate for the existing vacancy.

3.11 Powers and functions of CEC Office – bearers: The President shall be the administrative and financial head of the AFST(I) Organization and all the office-bearers shall work under his guidance. He shall preside over all meetings of the General Body and the CEC, and shall if necessary, exercise a casting vote. In his absence, the President-designate and in the latter's absence the Vice-President (Headquarters) shall do so, failing which one of the Vice-Presidents or a member will be elected to conduct the meeting. The President-designate and Vice-Presidents will assist the President in carrying out his functions and also maintain a two-way liaison between the Chapters and Headquarters. All members will contribute to effective functioning of the CEC so as to implement the objectives of AFST(I).

3.12 Honorary Secretary: The Honorary Secretary will convene the CEC and other meetings and record their minutes, prepare the annual report, conduct the elections, organize seminars and meetings, attend to general correspondence and perform

similar secretarial and managerial duties to advance AFST(I) activity.

3.13 Honorary Joint Secretary: He/She shall assist the Honorary Secretary in convening the CEC and other meetings. In the absence of the Honorary Secretary, the Honorary Joint Secretary shall act on behalf of the Honorary Secretary. The Honorary joint Secretary shall also be the Convener of the Publications Committee (Clause 5.2).

3.14 Honorary Treasurer: The Honorary Treasurer will manage the accounts and properties of AFST(I), make up budget estimate of income and expenditure, prepare the annual audited statement of accounts and perform similar functions.

4. Control of Finance

4.1 The CEC shall control the finance of the Association. The Honorary Secretary shall have powers to incur expenditure within the Association budget as approved by the General Body, subject to ratification by the CEC.

4.2 An expenditure in excess of the sanctioned budget shall require prior sanction of the CEC subject to ratification by the General Body.

4.3 The accounts of the Association shall be audited yearly by an Honorary Auditor nominated by the CEC immediately after the close of the year. No member of the CEC shall act as Auditor.

5. Committees

5.1 Credentials Committee: The CEC will nominate one CEC member as Chairman, and any two other members of the CEC or from among Headquarters members, to form the 3 member Credentials Committee. The Credentials Committee shall make recommendations to the CEC on all questions of membership (Admission, Categorization, Termination, Re-admission) or any other similar matter as are referred to it. In order to avoid any delay in scrutiny of applications during change over period, the existing committee could function till the new committee is constituted by the incoming CEC.

5.2 Publications Committee:

5.2.1 CEC shall nominate either the Editor-in-Chief of JFST or Chief Editor of IFI as one of the Ex-officio Chairman of the Publications Committee.

5.2.2 Editors number may be kept open based on the requirement of the Editor-in-Chief or Chief Editor.

5.2.3 The Editor-in-Chief and Chief Editor along with editors of all the scientific journals brought out by AFST(I) together will constitute the Publications Committee, and will be administratively assisted by the AFST(I) Honorary Secretary, Honorary Treasurer and Joint Secretary. The last mentioned will also function as Convener of the Publications Committee. The main responsibility of the

Publications Committee shall be to ensure regular and timely publication of the technical publication of the association, the Journal of Food Science and Technology and Indian Food Industry. It will also carry out such publication assignments as are assigned to it by the CEC.

5.3 Finance Committee: In addition to the Honorary Secretary, Honorary Treasurer, Imm. Past Treasurer and a senior AFST(I) member of good standing nominated by the CEC, who will act as the Chairman and also consist of 2 more members shall constitute the Finance Committee. At least one member preferably from industry could be nominated. One-fourth of the existing Finance and Awards Committees should be changed in order to introduce new members. Each member will hold office for a period of 3 years. The duty shall be to prepare the budget estimate of Income and Expenditure and recommend on the improvement of financial status of AFST(I). The Hon. Treasurer shall be the Convener of the Committee

6. General Body meeting

6.1 General Body: The General Body of AFST(I) consists of all categories of membership: all Full members and One Representative of each Corporate Member, who will have voting rights, and all Affiliate, Student and Honorary Members, who will not have voting rights.

- 6.2 Annual General Body Meeting (AGBM):** The CEC will ensure that AGBM is called as early as possible after the close of the year before September 30th. The AGBM shall be held at various important centres in India always in association with the scientific or technical event such as annual convention, but normally not in the same place (except at Headquarters) in any two successive years. At least once in three years, the AGBM shall be held at Headquarters.
- 6.3 Business at AGBM:** The following business shall be conducted at AGBM;
- 6.3.1** Annual report of AFST(I), including Headquarters and Chapters.
- 6.3.2** Audited Statement of annual Accounts and Balance Sheet for the year.
- 6.3.3** Budget proposals, for the following year.
- 6.3.4** Appointment of Auditor.
- 6.3.5** Election of President-designate, Honorary Joint Secretary and Honorary Treasurer.
- 6.3.6** Confirmation of elections.
- 6.3.7** Induction of President-designate as President and Joint Secretary as Secretary.
- 6.3.8** Consideration of any resolutions or recommendations put up by the CEC or by members.

- 6.3.9** Such other business as the President may allow.
- 6.4 Other meetings of the General Body:** The CEC may call for a meeting of the General Body at any time by giving the members 30 days' notice of the date, time and object for which the meeting is convened; or on receipt of a demand in writing signed by not less than 10 per cent of the total membership stating the purpose for which the meeting is desired. The date and time for such a General Body Meeting shall be decided by the CEC. An emergency or extraordinary meeting of General Body may be called by the CEC by giving the members 10 days notice.
- 6.5 Conduct of General Body Meeting:** The President AFST(I) shall preside over all General Body Meetings; in his absence, the President-designate (if any) or the Vice President (Headquarters) will preside and in the absence of either, one of the other Vice-President will preside or any member will be elected by the meeting to preside. All matters at General Body Meetings, if not resolved without a division, shall be decided by a simple majority vote of the members present and in any case, if equality of votes, the Chairman, shall have a second or casting vote. The quorum for any General Body Meeting shall be 50 members and if no quorum is present, the meeting shall be adjourned. There will be no quorum for a meeting which has once been adjourned.

7. Modifications to Memorandum, Rules and Regulations

7.1 Procedure: Proposals for additions to and alterations in the existing Rules and Regulations of AFST(I) shall be sent by any Local Executive Council or any member so as to reach the CEC before 31st March. The CEC shall then circulate the proposal with its own comments to all members.

7.2 Implementation: Any amendment to or alteration in the Rules and Regulations of the AFST(I) can only be made at an Annual General Body Meeting and such alterations or amendments will come into operation one month after its registration with the Registrar of Societies.

7.3 A similar procedure will be followed for any change in the Memorandum, but this will require approval at two meetings of the AGBM at least one month apart.

8. Dissolution of AFST(I)

8.1 Dissolution: The AFST(I) shall be dissolved if a resolution to that effect is passed at a General Body Meeting specially convened for the purpose, by at least three-fourths of the membership number who are entitled to vote, postal ballot votes also being given consideration.

8.2 Residual property: Upon dissolution of the AFST(I) after payment of all liabilities and debts, if there remains any property whatsoever, the same shall

not be distributed among members, but given or transferred to another organization having objects similar to that of AFST(I). This shall be determined by voting on a resolution supported by three-fifths of the members of the AFST(I), or in default thereof, by an appropriate court of law.

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AFSTI

Empowering the Food Professional

Contact us:

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